



# ELECTRONIC CHROME & GRINDING CO. INC.

9128-32 DICE RD. • SANTA FE SPRINGS, CA 90670 • (562) 946-6671 • FAX (562) 946-5903

*Hard Chrome Plating • Internal & External Grinding  
Chrome Tanks 16 Foot Depth • Power Honing to 6" Capacity  
Grinding Capacity to 20" x 120" • Centerless Grinding*

HAZARDOUS CHEMICALS PRESENT IN WORK PLACE AT THR ABOVE  
ADDRESS:

CHROMIC ACID

MURIATIC

SULPHURIC ACID

CAUSTIC SODA

BARIUM CARBONATE

METHYL ETHYL KETONE (MEK)

SODIUM HYDROSULFITE POWDER

MAGNESIUM HYDROXIDE

MERCURY

SOLVENT

HYDDRAFLOC 445L

ARGON

MAINTENANCE OF MSDS FILE

PERSONS RESPONSIBLE FOR OBTAINING/MAINTAINING  
MSDS FILE:

MICHAEL REED

ROBERT CUEVAS

MSDS FILE WILL BE MAINTAINED AT FOREMAN'S DESK  
IN CHROME SHOP IN DESIGNATED NOTEBOOK.

IF NEW HAZARDOUS CHEMICALS ARE DELIVERED WITHOUT  
AN MSDS AND FOR WHICH NO MSDS IS PRESENTLY ON FILE,  
A PHONE CALL WILL BE MADE TO SUPPLIER REQUESTING  
ONE AND A FOLLOWUP LETTER WRITTEN.

## LABELING SYSTEM

ALL CONTAINERS WILL RETAIN ORIGINAL SUPPLIERS' LABELS. IF ANY CHEMICAL IS REMOVED FROM ORIGINAL CONTAINER, THE NEW CONTAINER MUST IDENTIFY WHAT IS IN IT USING THE SAME NOMENCLATURE AS USED UPON THE MSDS AND ALSO GIVE APPROPRIATE HAZARD WARNINGS.

AN INSPECTION WILL BE PERFORMED ON THE LAST FRIDAY OF EACH MONTH TO INSURE ALL CONTAINERS ARE LABELLED IN COMPLIANCE WITH THE ABOVE INSTRUCTIONS.

PERSON RESPONSIBLE FOR ENSURING CORRECT LABELS ARE ON ALL CONTAINERS:

MICHAEL REED

ROBERT CUEVAS

## TRAINING

MICHAEL REED AND ROBERT CUEVAS WILL BE RESPONSIBLE FOR THE TRAINING OF ALL EMPLOYEES ON HANDLING OF HAZARDOUS CHEMICALS.

INITIALLY ALL EMPLOYEES WILL BE GATHERED TOGETHER AND THE INFORMATION IN THIS BOOK WILL BE PRESENTED TO THEM. AS NEW EMPLOYEES ARE BROUGHT INTO THE WORKING AREA, THEY WILL BE MADE AQUAINTED WITH THESE PROCEDURES.

THE TRAINING WILL CONSIST OF INFORMING ALL EMPLOYEES WHICH CHEMICALS ARE CONSIDERED HAZARDOUS AND WHERE THESE ARE STORED AND IN WHAT CONTAINERS. PERTINENT DATA FROM EACH MATERIAL DATA SAFETY SHEET WILL BE DISCUSSED WITH THE GROUP. ALL EMPLOYEES WILL BE AWARE THAT THIS BOOK WILL BE EASILY ACCESSIBLE TO THEM AT THE FOREMAN'S DESK.

AT ANY TIME A NEW HAZARDOUS CHEMICAL IS INTRODUCED INTO THE WORK AREA, ALL EMPLOYEES WILL BE MADE AWARE OF IT IN THE SAME MANNER AS ORIGINAL TRAINING AND A MSDS WILL BE ADDED TO MANUAL.

## POINTS TO COVER AT TRAINING SESSION

1. EXPLAIN THAT OSHA NOW REQUIRES THAT WE HAVE THIS TRAINING.
2. EXPLAIN ABOUT MANUAL AND WHERE IT WILL BE KEPT.
3. READ LIST OF HAZARDOUS MATERIALS ON PREMISES.
4. READ FROM EACH MSDS THAT PART AS TO WHAT TO DO:
  - A. IF CHEMICAL ACCIDENTLY GETS IN EYES, ON SKIN, IN LUNGS OR IS SWALLOWED.
  - B. IN CASE OF SPILL.
  - C. SPECIAL PROTECTION.
  - D. SPECIAL PRECAUTIONS.
  - F. IN CASE OF FIRE.
5. IF USE OF ANY OF THE CHEMICALS ARE RESTRICTED TO CERTAIN EMPLOYEES MAKE SURE THE OTHERS KNOW THAT THEY SHOULD NOT HANDLE THESE.
6. BE SURE EVERY EMPLOYEE KNOWS LOCATION OF EYE WASH/SAFETY SHOWER.